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## 1999-00 UNOPA Executive Board Minutes

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UNOPA 1999/2000  
Executive Board Minutes  
August 3, 1999  
206 Filley Hall

President Diane Wasser called the meeting to order at 12:08 p.m.

Members present:

Judy Anderson	Edie Schleiger
Margaret Goodman	Diane Sullivan
Carrie Meeske-Holloway	Jan Wassenberg
Jan Sammet	Diane Wasser

Members absent:

Jeanne Andelt	Joyce Ore
Carol Bom	Sue Ostrander
Amy Fisher	Cheryl Ross
Barbara Homer	Lola Young

Minutes were approved as corrected.

Treasurer's Report

Carrie Meeske-Holloway reported she had just received the books after the audit had been done and therefore she had no report on balances at this time. She also mentioned that UNOPA had a new cost object number and reminded us of our zip code. She requested that everyone put their name and committee on any charges or billings so that she can keep track of them better.

Committee Reports

- Program Committee: Edie Schleiger reported that the year's program schedule was full and had the printed schedule available for board members. The meetings were balanced well between City and East campuses.
- Corresponding Secretary: Margaret Goodman reported she had not yet received any calls or requests. There will be a note put in UNOPA Notes every month with her name and phone number so people can contact her with requests.
- Employee Concerns Director: Jan Sammet reported she participated in a meeting at the University of Nebraska at Kearney concerning the Job Family Task Force. The task force, consisting of support staff and administrators from all four campuses in the University system and Central Administration, discussed NU Values and attempted to define Job Family Behaviors. There are many system-wide changes being discussed concerning employee titles and job descriptions which Jan touched on lightly. A final report will be coming out soon.
- Nominating Committee: Jan Wassenberg had no report.
- Professional Growth: Diane Sullivan was introduced as the new chair for this committee as Sandy Lineberry was transferred to the Parking Appeals Committee. Diane reported she has two committee members but is still searching for a couple more. Ideas they have for future brown bags and workshops include: elder care/retirement planning, vacation planning, living within your budget, investing and speakers like Mary Pipher.

- Ways & Means: Jeanne Andelt was absent but turned in a report stating she had contacted Ron Fuller at Parking Services and he confirmed that UNOPA will have the same parking lot assignment as before for football Saturdays. Details concerning signing the contract, etc. will take place soon. She also reported she had two members on her committee: Betty James and Virginia Baird.
- Membership: Carol Bom was also absent but submitted a report on the new UNOPA pins being considered for the membership. **Jan Wassenberg moved that we purchase such pins to give to all new and renewing members. Jan Sammet seconded the motion and it was carried. Carrie Meeske-Holloway moved we purchase 500 such pins from Awards Unlimited. It was seconded by Edie Schleiger and carried.**

#### Old Business

- Parking Update: President Wasser will attend another meeting August 4th. She reported she had a copy of Parking Services' budget, which someone had broken down by areas. It made the report much easier to understand.
- Information Sheets: Some board members still need to get them in to President Wasser.
- Budget Sheets: Board members need to get them in to President Wasser.
- UNOPA Brochure: Changes to the existing brochure were submitted. Carrie Meeske-Holloway volunteered to do the actual updating of the brochure.
- National Convention Report: Eight UNOPA members attended the convention, July 18-23, 1999, in Wichita, KS. There will be a complete convention report in the UNOPA Notes.

#### New Business

- President Wasser reported she had started to attend the Chancellor's Cabinet meetings.
- Next Executive Board Meeting: September 7, 1999 at 3:30 p.m. in 103 Whittier Building.
- Next General Meeting: September 14, 1999 at City Campus Union.

The meeting was adjourned by President Wasser at 12:57 p.m.

Judy Anderson, Recording Secretary